FBC Internet Banking Tips:
How to get your corporate Proof of Payment

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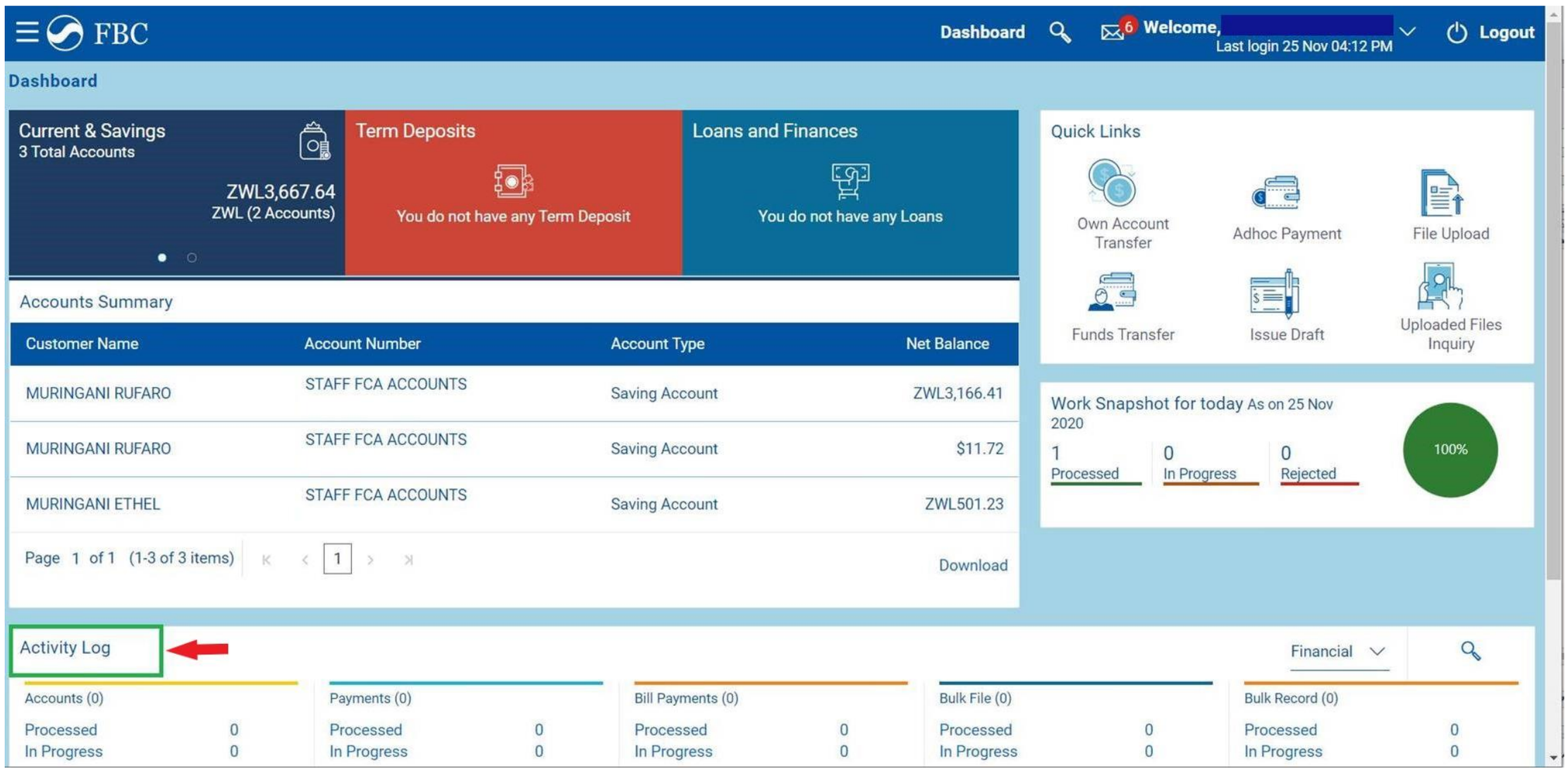
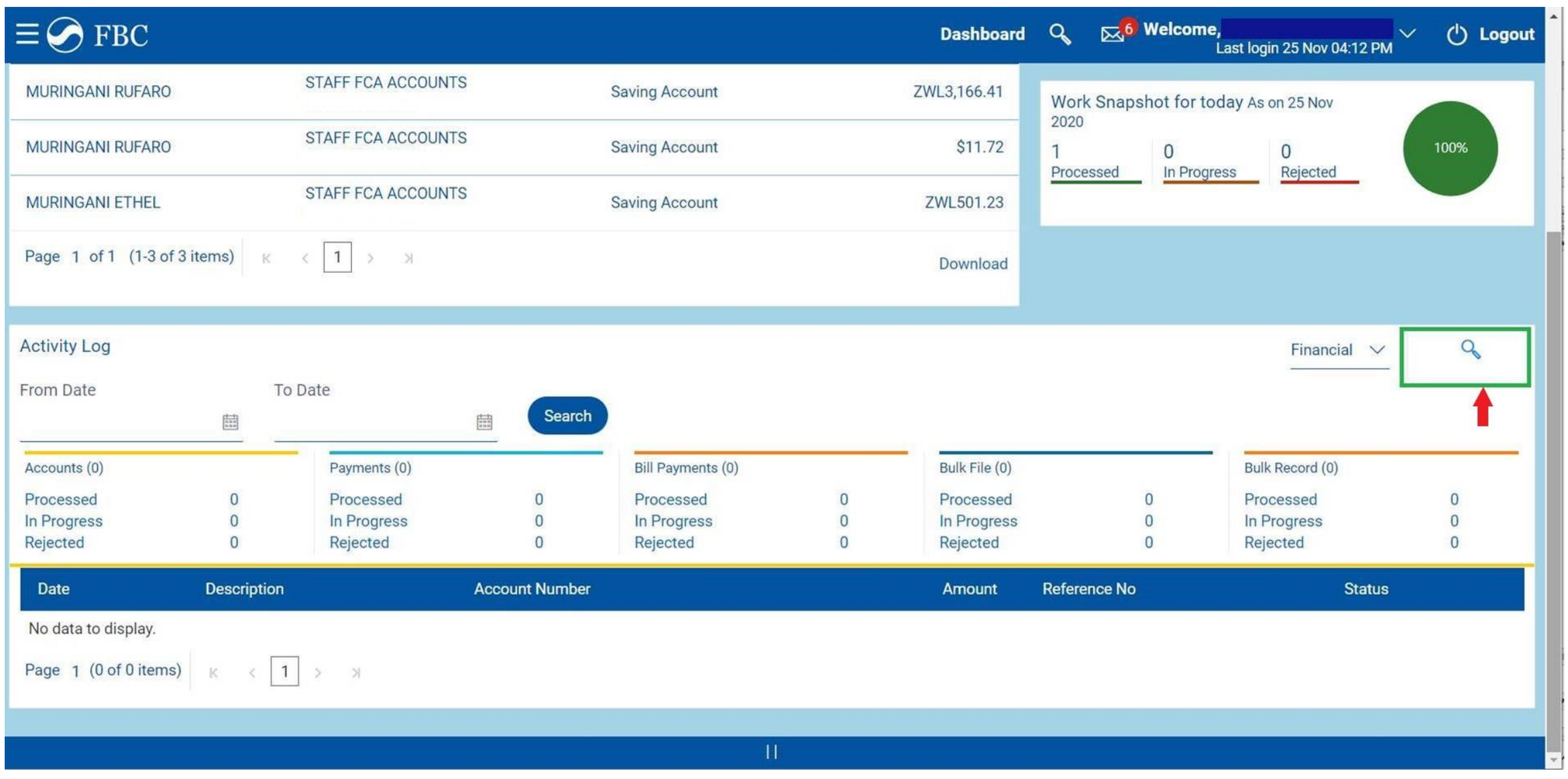
Dear Valued Corporate Client,

We share with you the steps to retrieve your Proof of Payment on the FBC Internet Banking platform. Please note that the steps below are for the Corporate client.

Step 1: Click on “Activity Log”.



Step 2: Click on the search icon (highlighted in green).



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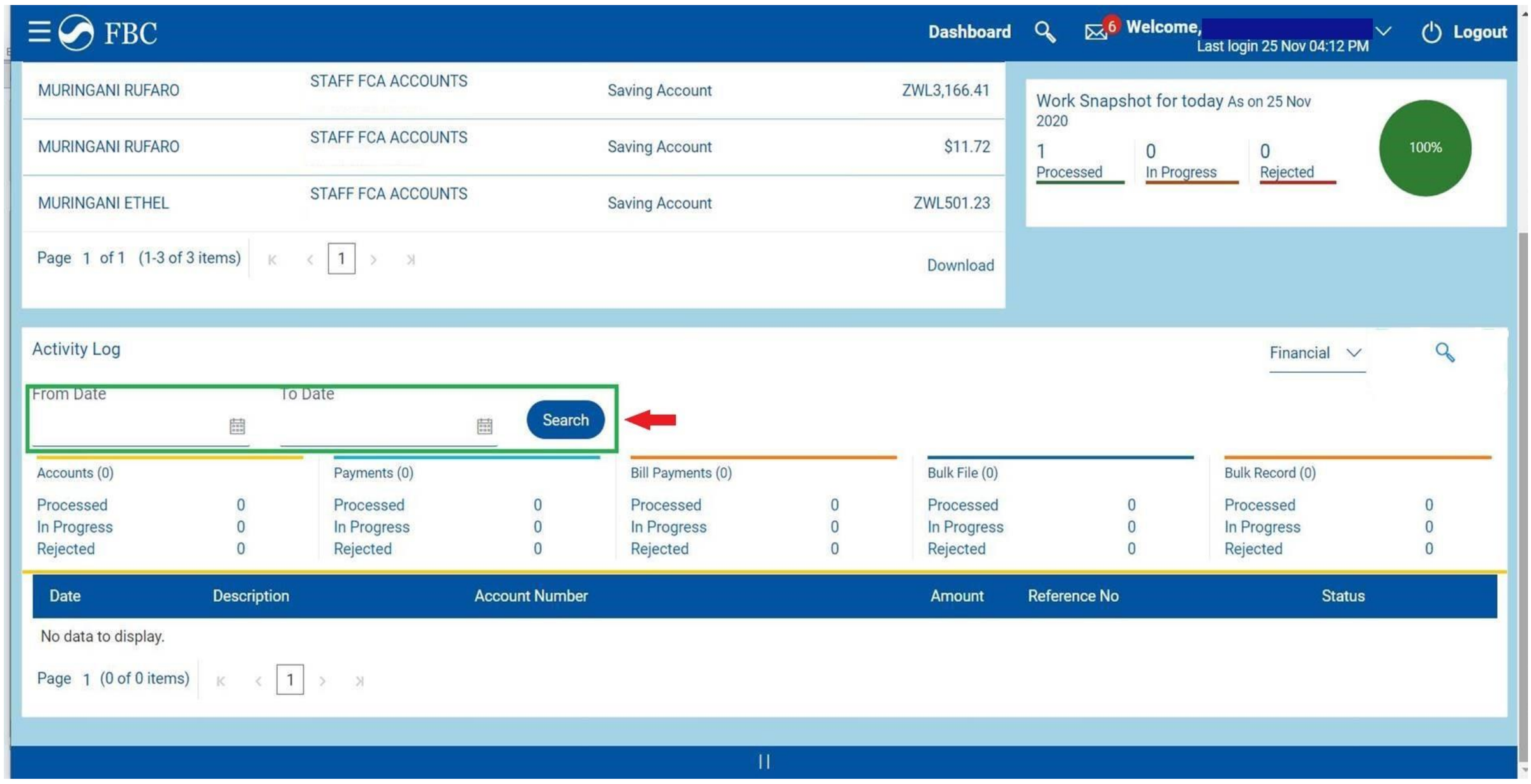
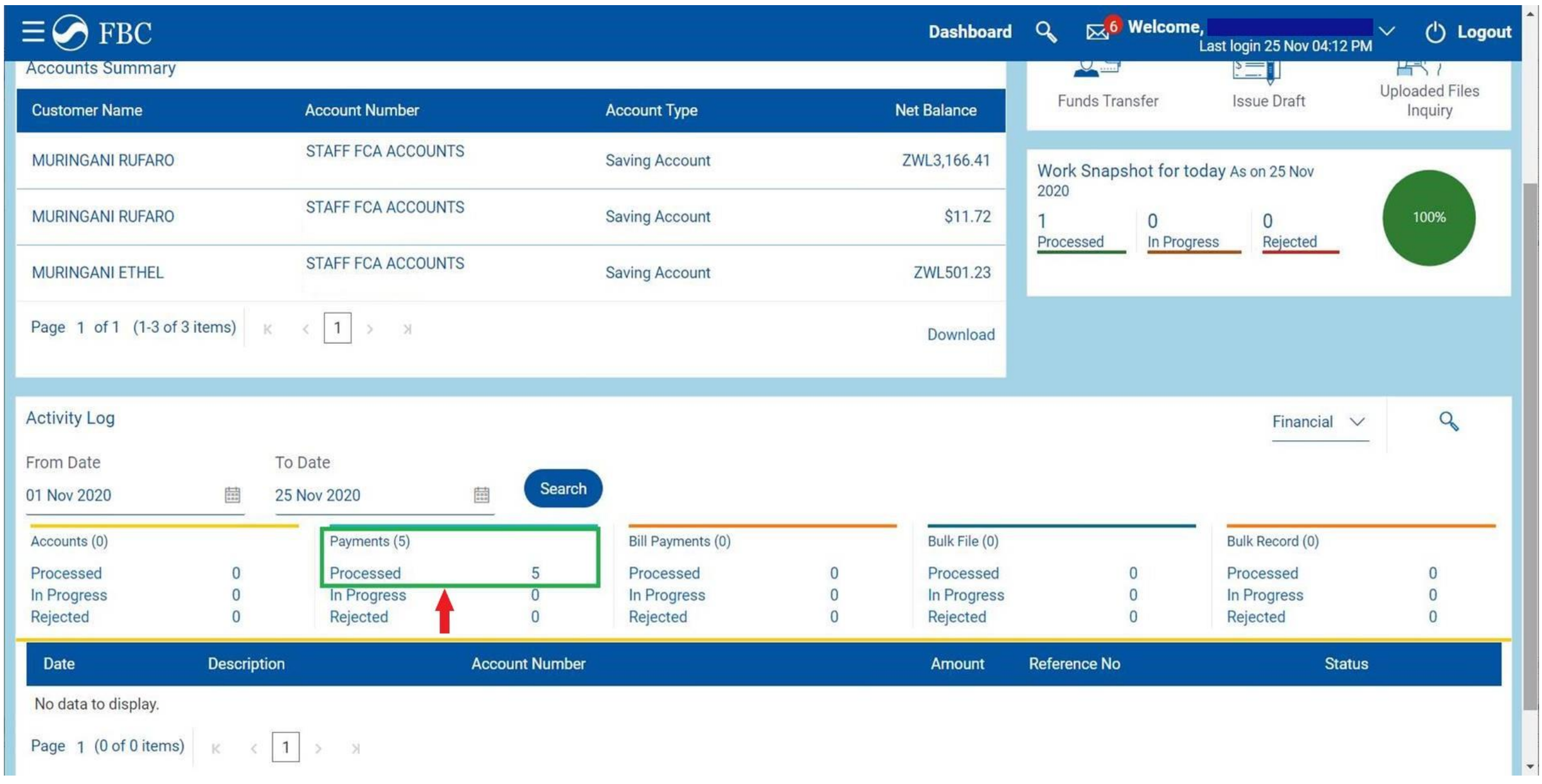
Step 3: Input the "From Date" and "To Date" (highlighted in green). Click the "Search" button.



Step 4: The number of payments done per requested search will be displayed.



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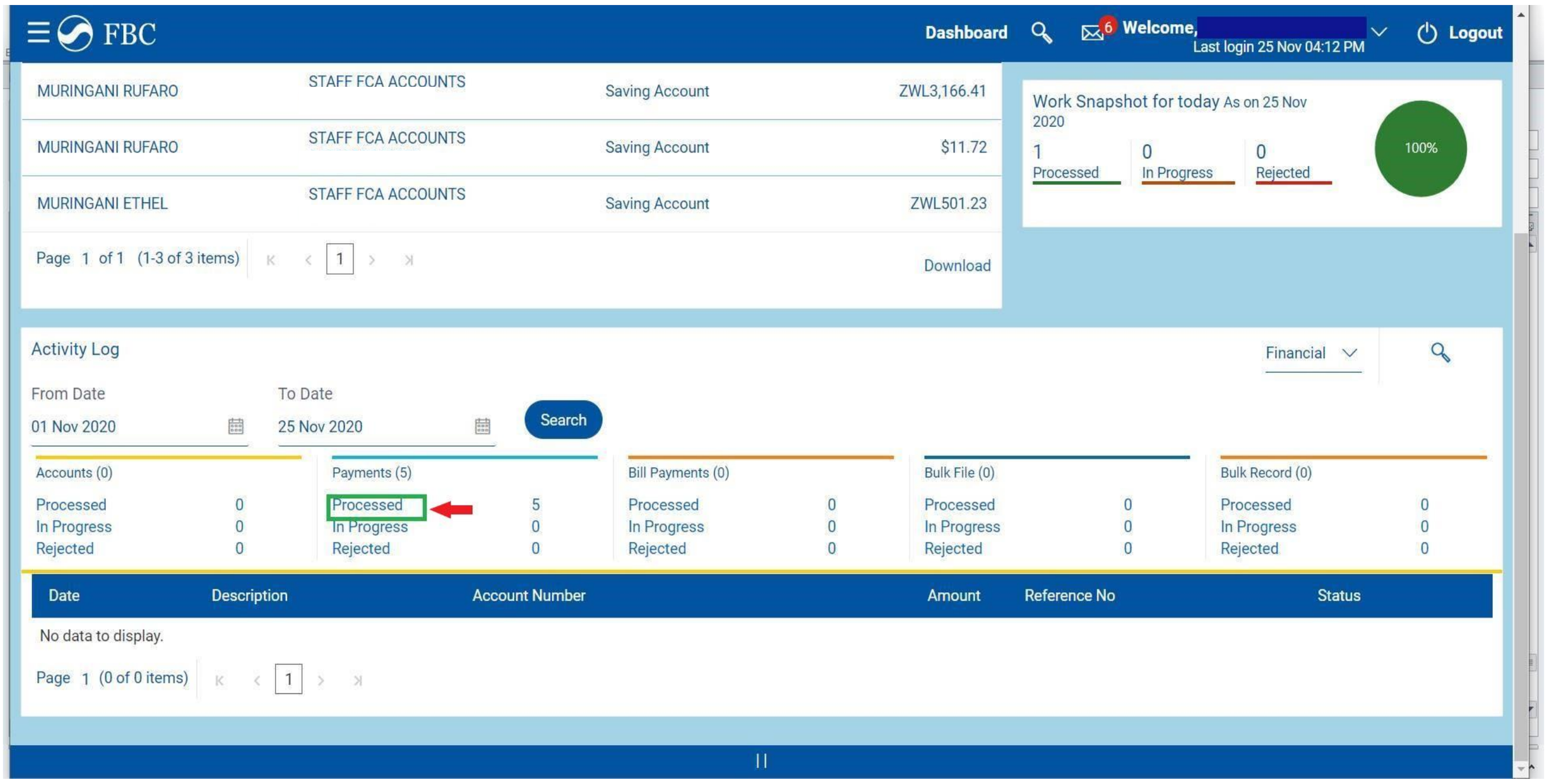
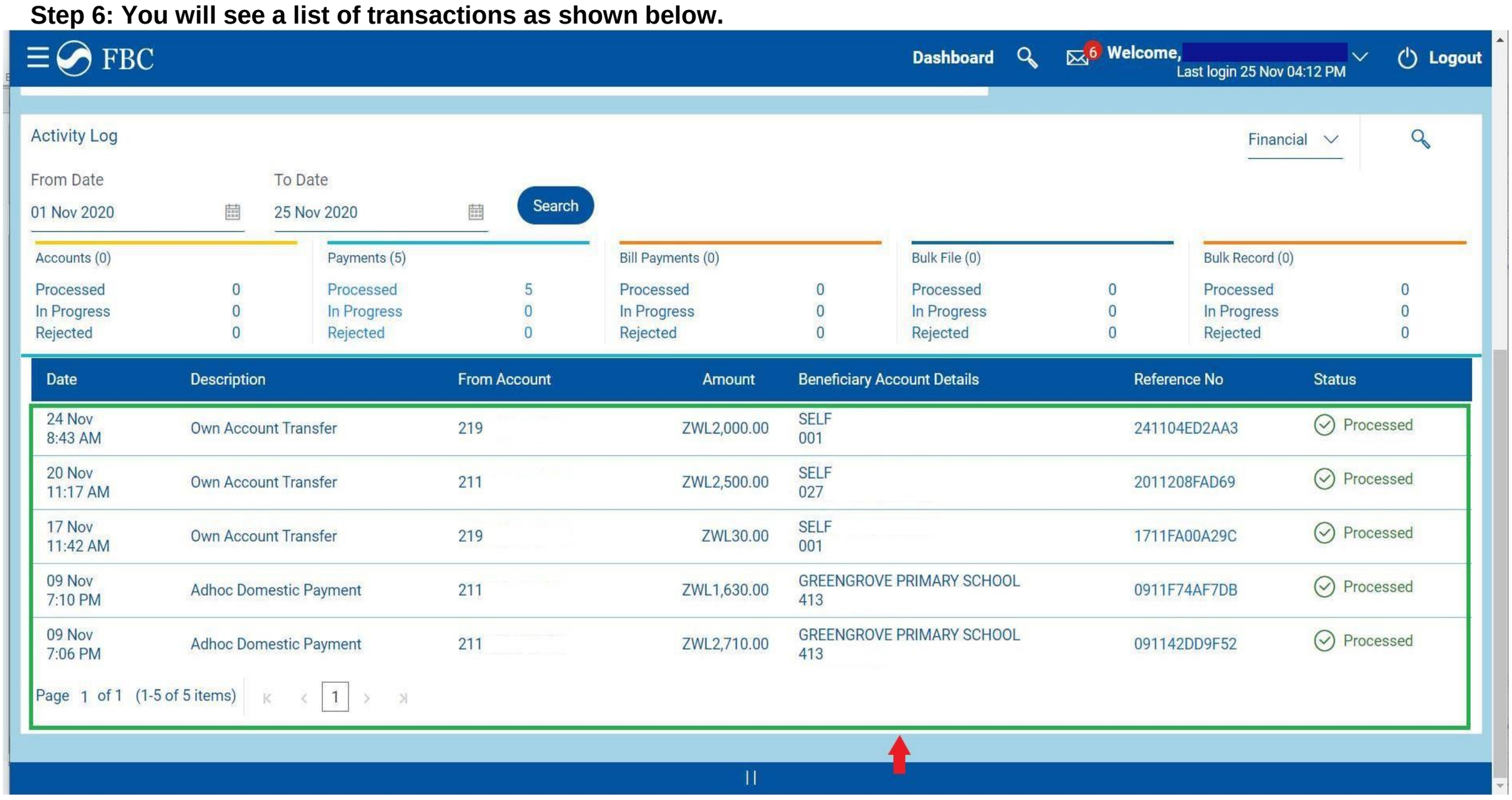
Step 5 - Click on “Processed”.



Step 6: You will see a list of transactions as shown below.



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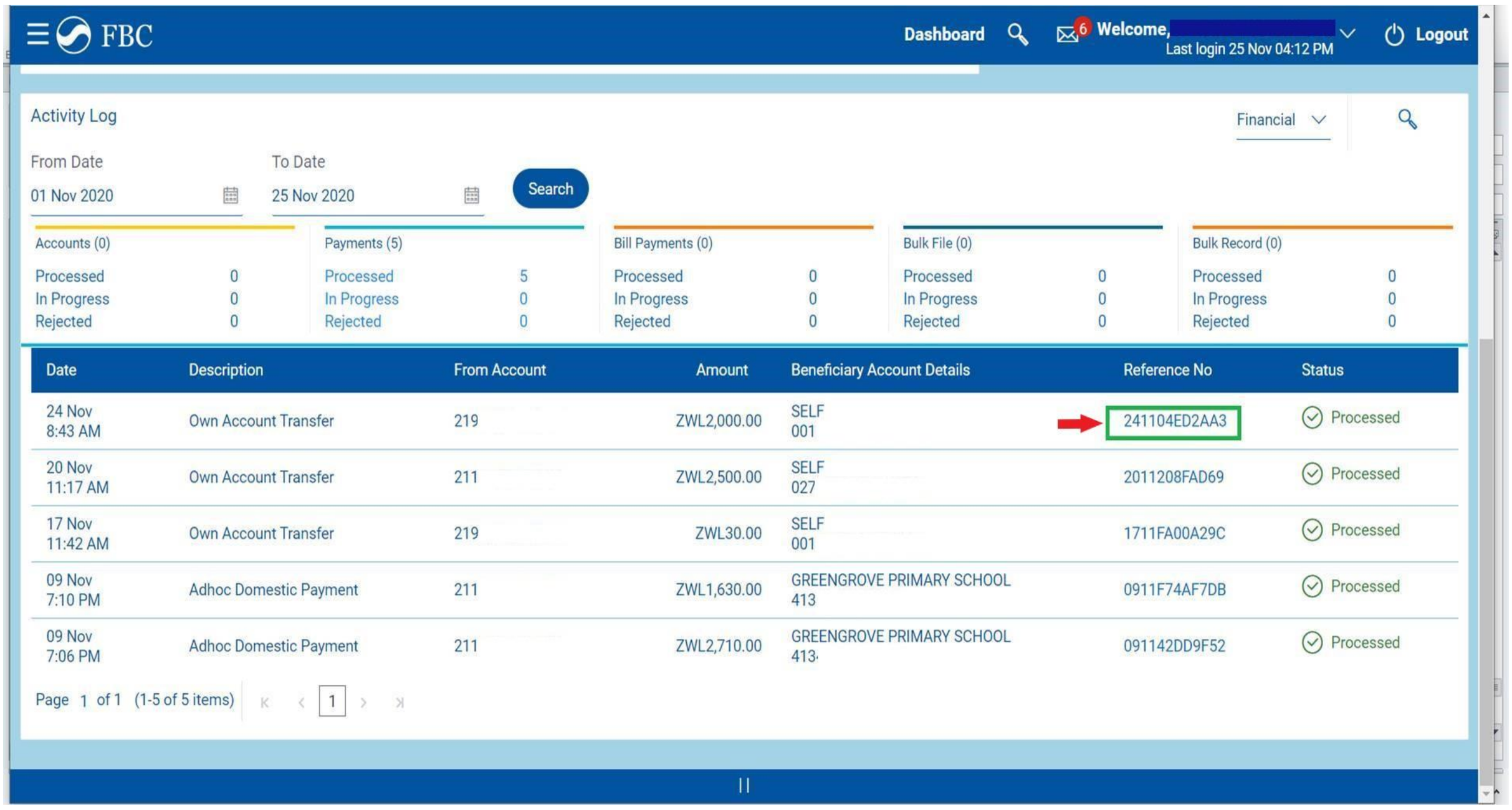
Step 7 - Click on a Reference number you wish to download the Proof Of Payment for, as shown in the example below.



Step 8: The below screen will appear.

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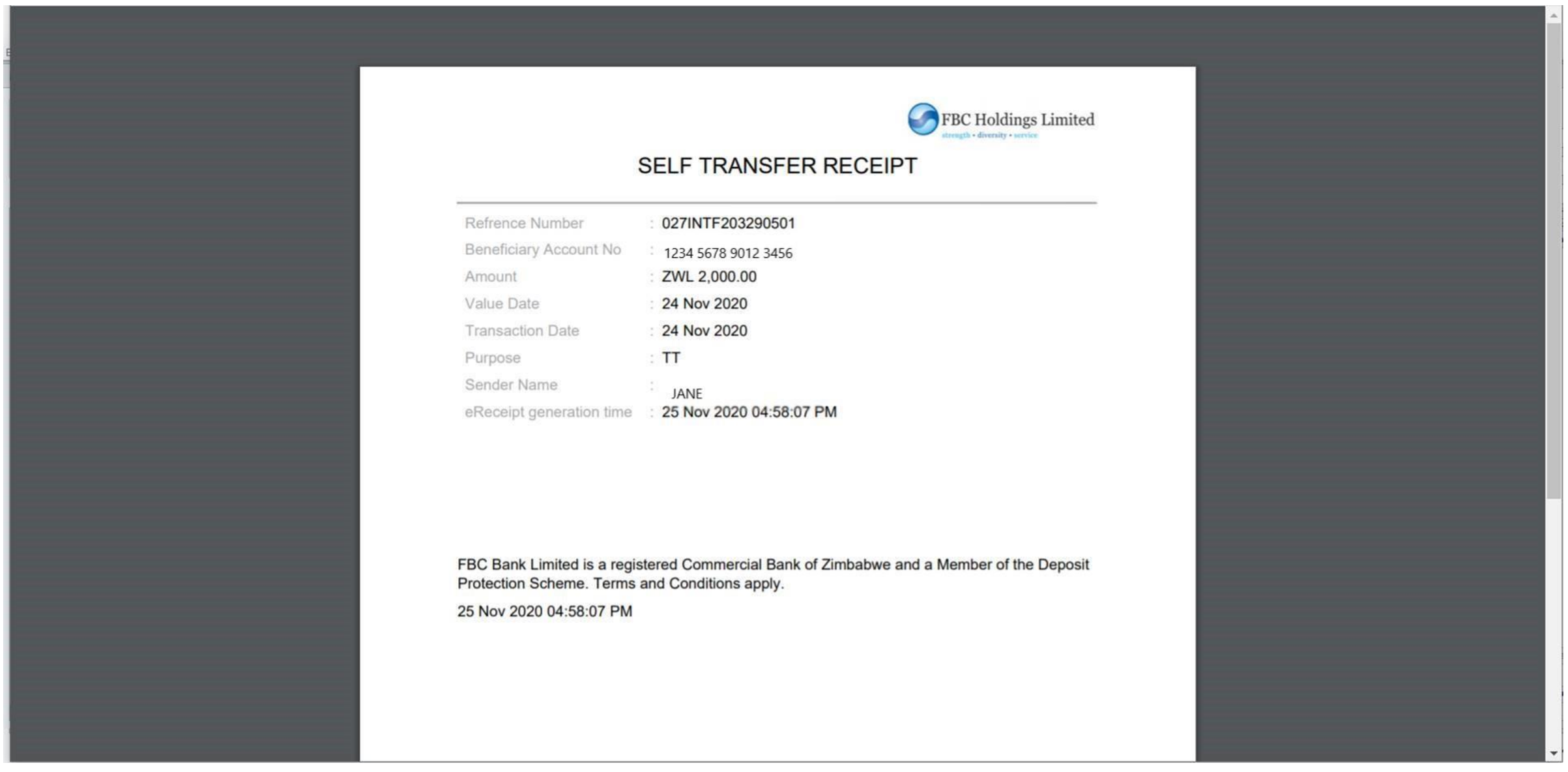
Step 9: Click on ‘e-Receipt’ (highlighted in green below).

Step 10: The PDF version of the Proof of Payment will be downloaded. You may proceed to open the file on your gadget.



FBC Holdings Limited
strength • diversity • service

SELF TRANSFER RECEIPT

Refrence Number	:	027INTF203290501
Beneficiary Account No	:	1234 5678 9012 3456
Amount	:	ZWL 2,000.00
Value Date	:	24 Nov 2020
Transaction Date	:	24 Nov 2020
Purpose	:	TT
Sender Name	:	JANE
eReceipt generation time	:	25 Nov 2020 04:58:07 PM

FBC Bank Limited is a registered Commercial Bank of Zimbabwe and a Member of the Deposit Protection Scheme. Terms and Conditions apply.

25 Nov 2020 04:58:07 PM