Digital Loan Top-up

User Guide

You Matter Most

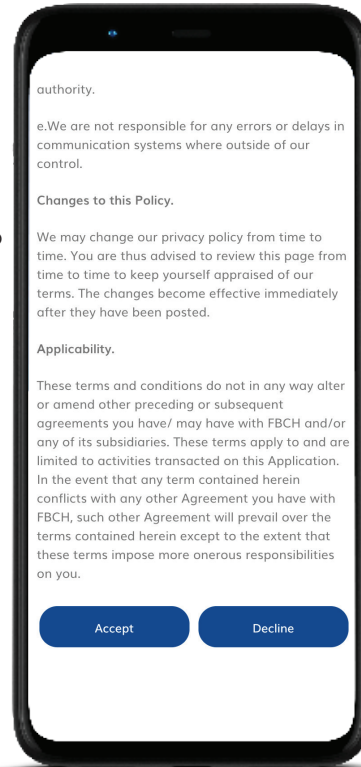## MicroPlan
Financial Services (Pvt) Limited
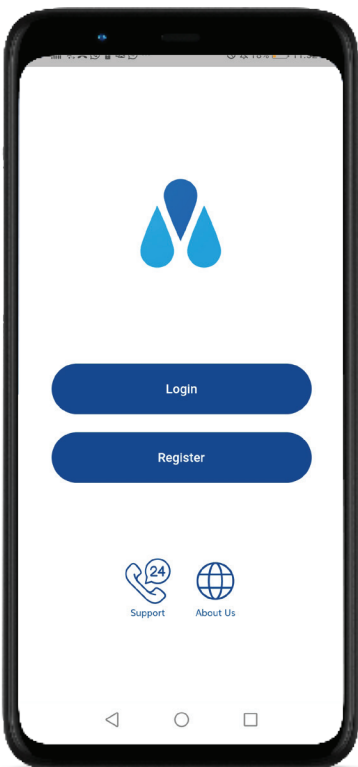*(A registered microfinance institution)*
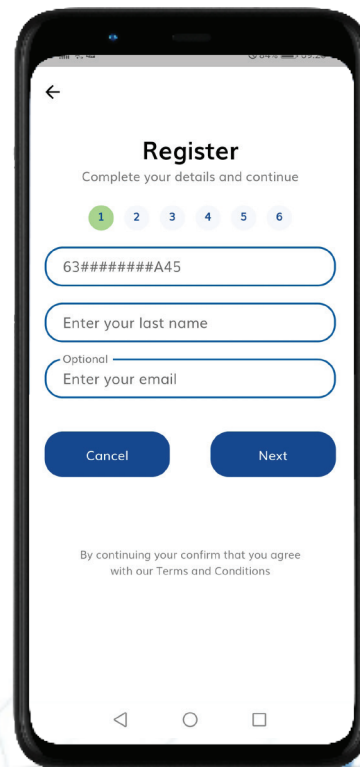
How to Register on the MicroPlan App
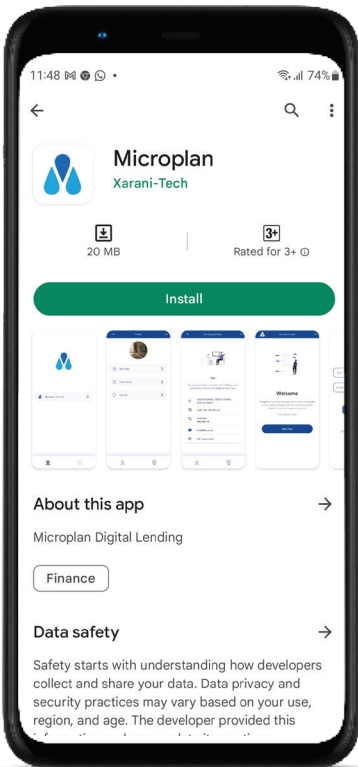
Download the Microplan App on Google Playstore or scan the QR code below;
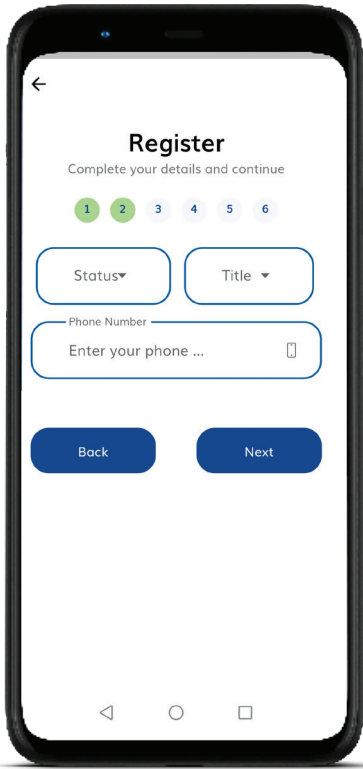
Read the Terms and Conditions and press Accept
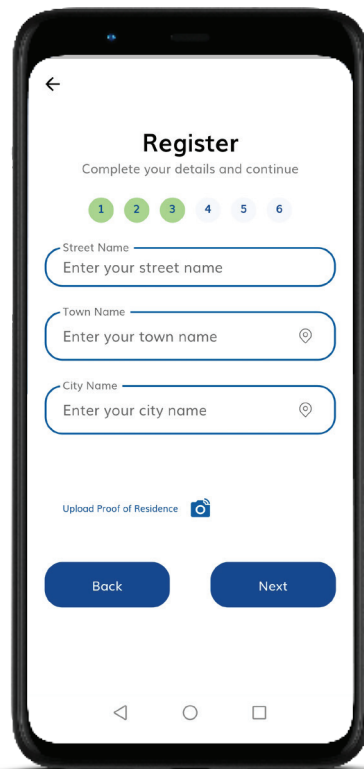
Press on the Register button.

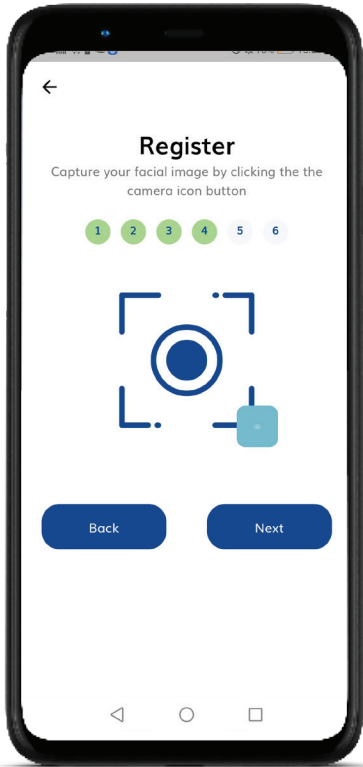Enter your National I.D & Last Name. (Email is optional)

You Matter Most

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Register
Complete your details and continue

1 2 3 4 5 6

Status▾   Title ▾

Phone Number
Enter your phone ...

Back   Next

Enter your marital status, title and mobile number

Register
Complete your details and continue

1 2 3 4 5 6

Street Name
Enter your street name

Town Name
Enter your town name

City Name
Enter your city name

Upload Proof of Residence 📷

Back   Next

Enter your address and upload a valid proof of residence. Press Next to proceed.

Register
Capture your facial image by clicking the the camera icon button

1 2 3 4 5 6

Back   Next

Take a selfie and press Next.

Register
Capture your National Identity Card by clicking the the camera icon button

1 2 3 4 5 6

Back   Next

Take a picture of your ID and press Next

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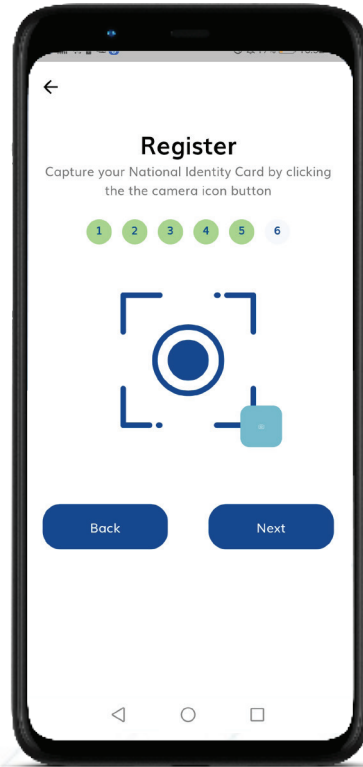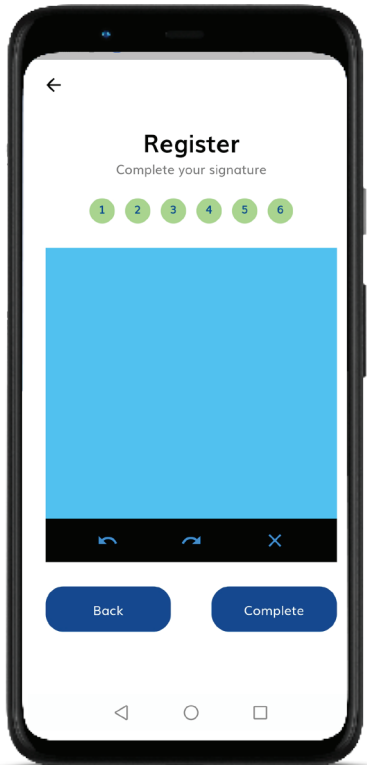
Draw in your signature and press Complete.
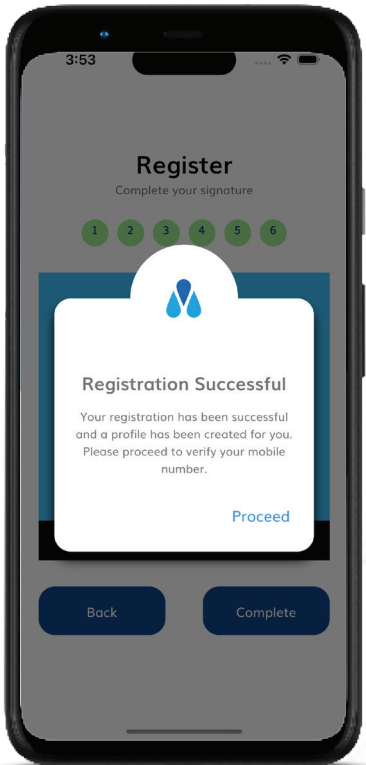
Once your application has been approved, press Proceed.

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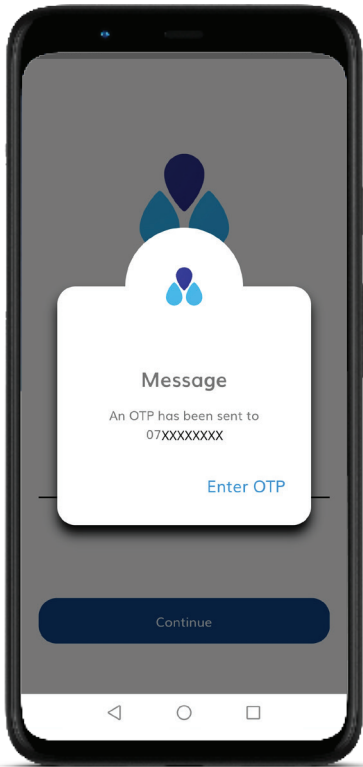
You will receive a one time password (OTP), that will be auto-verified.

Message

An OTP has been sent to
07XXXXXXXX

Enter OTP

Continue

Welcome

Set Pin

Enter your Pin

0/4

Confirm Pin

Confirm your Pin

0/4

Set Password

Exchange Rates   Support   About Us
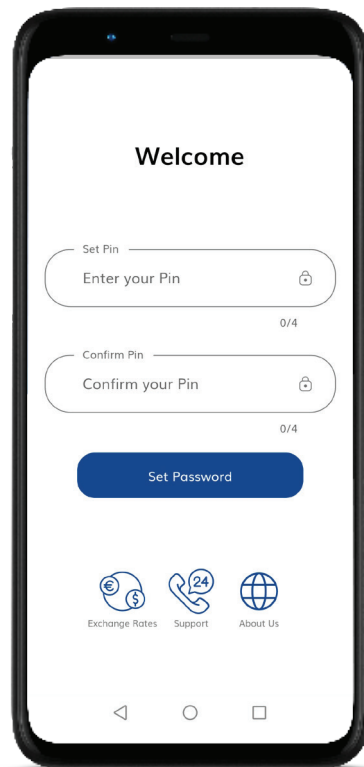
Enter your Pin and Press Set Password. You will use this Pin each time you log in

How to Apply for a Loan Top-Up

Microplan Services

21 Active Loan(s)

View Loan

GOVERNMENT PENSIONER
ACCOUNT HOLDER
JOE DOE

ZWL
Outstanding
$3,746.03

Quick Links   Business Conditions

↑ Loan Topup   >

×÷ Loan Calculator   >

🕐 Submitted Loan Applications >
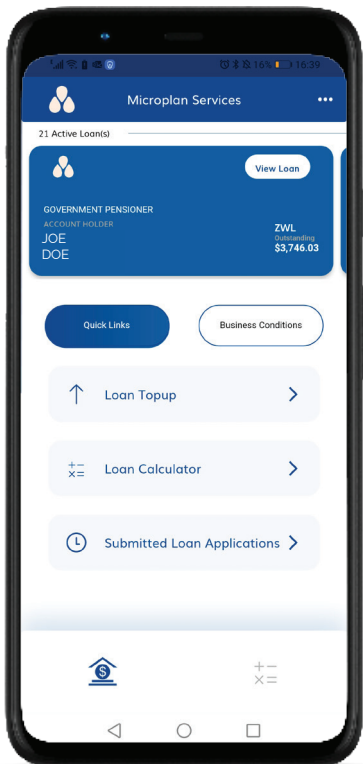
On the home page, select Loan Top up option

← Loan Topup Application

Pick Loan Account to Topup   ▼

Continue

Select Pick Loan Account to Topup

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Screen 1 — Capture Loan Details

Loan Topup

Capture Loan Details

Current Loan Balance $180.80

Enter Additional amount. $

Enter Salary Amount in USD $

Select Loan Purpose   ▼

Select Period   ▼
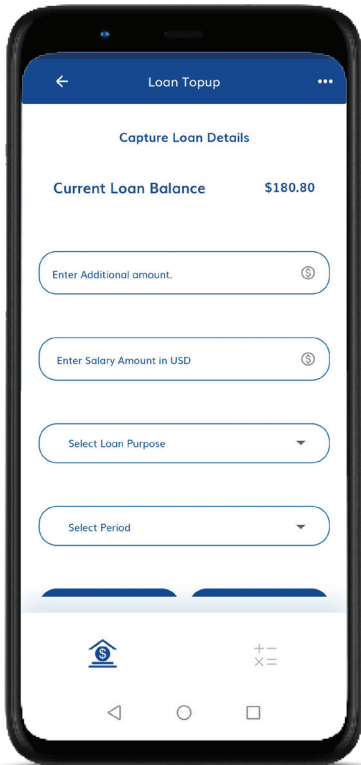
Enter loan details as shown above

Screen 2 — Refinance Summary

Loan Topup

Refinance Summary

Existing Loan Amount $180.80

Additional Amount $200.00

New Monthly Instalments $53.18
Including Interest

New Outstanding Balance $380.80

Loan Period   12 Months

Proceed   **Cancel**
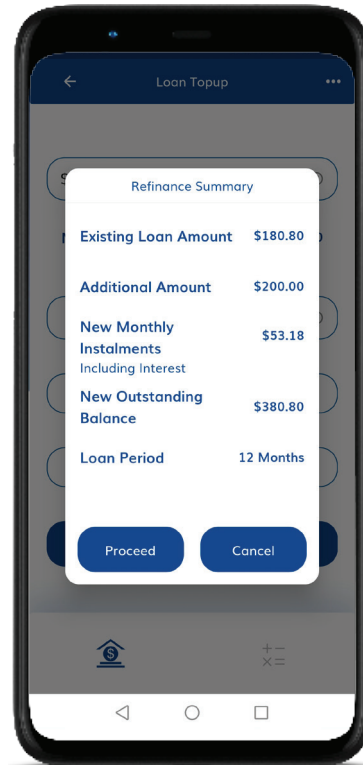
Confirm your loan details and press Proceed.

Screen 3 — Personal Details

Loan Topup

Personal Details

Enter EC number

Select Employer Category   ▼

Select Employer   ▼

Enter Current Address

Enter number of years current address

Number of Years At Previous Address

Employment Confirmation
Upload most recent Employment Confirmation
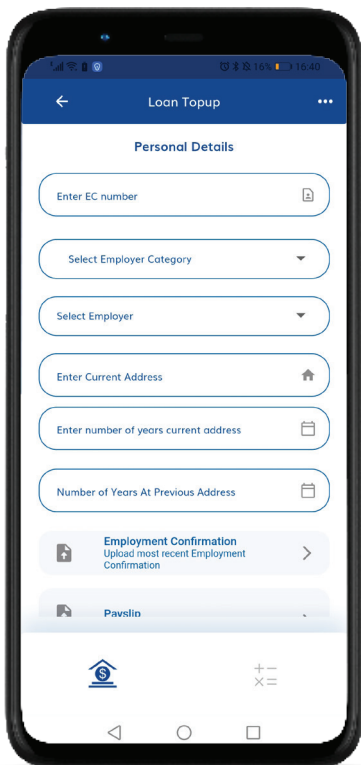
Payslip

Enter required personal details and press Next

Screen 4

Loan Topup

Number of Years At Previous Address

Employment Confirmation
Upload most recent Employment Confirmation

Payslip
Upload most recent Payslip

FBC BUILDING SOCIETY   ▼

0000000000 $

☐ Select to confirm Bank Details

Make sure this is a USD account

Back   **Next**
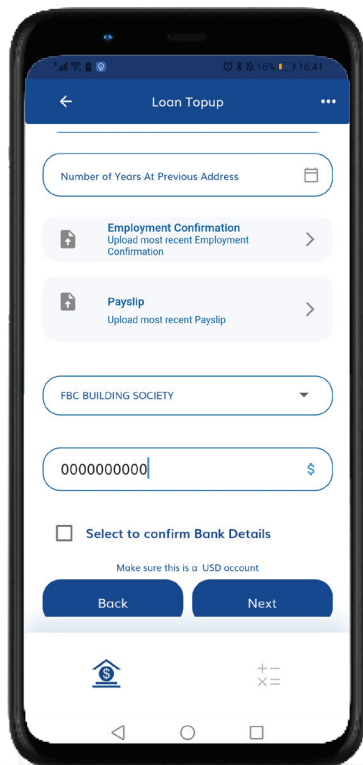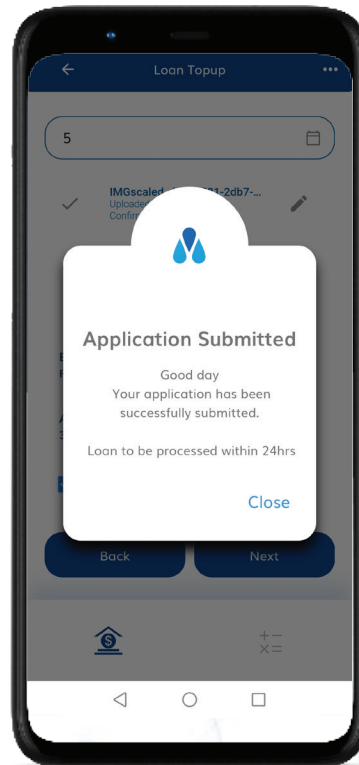
Enter your address details (how long you have been residing at your address), upload your documents (Confirmation Letter of Employment, Payslip), enter and confirm your banking details. Press Next

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Enjoy Ultimate Convenience with Microplan Digital Loans
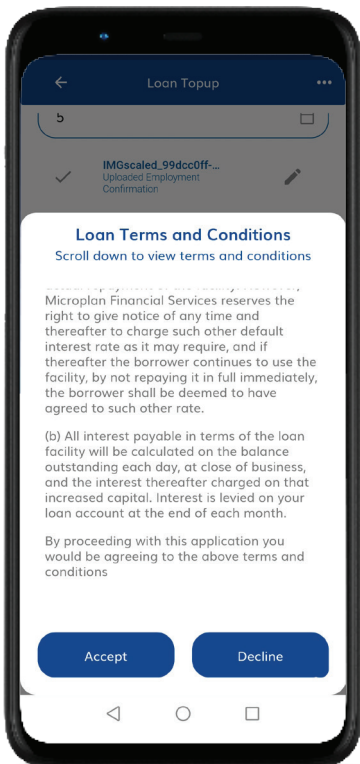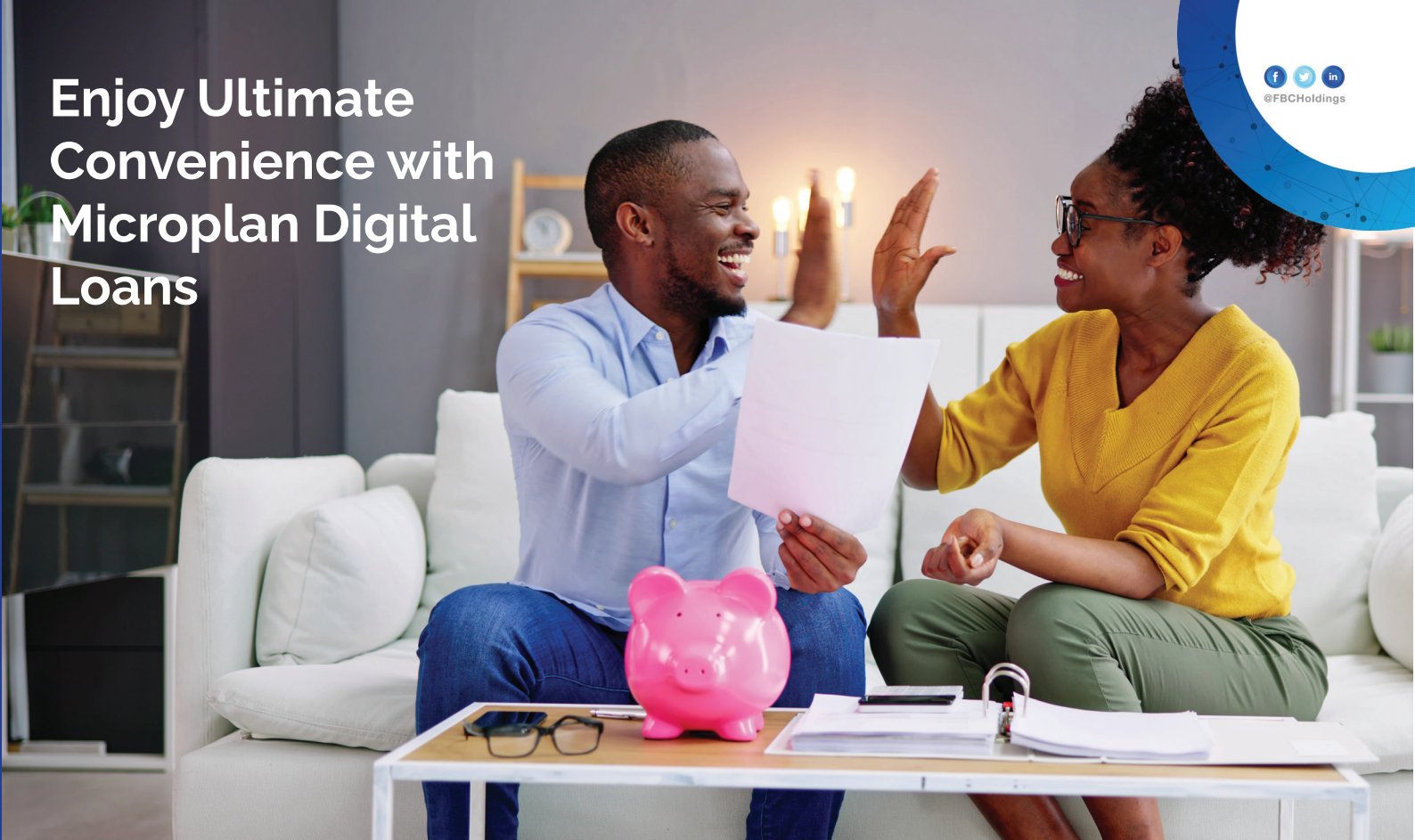
Read and Accept the Terms and Conditions to submit application

Your application has been submitted. Press Close

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